



St John's C of E Primary School
Friends

INSTRUCTIONS for The Giving Machine

Logon to www.thegivingmachine.co.uk

The first time you use this site you will need to register. This only happens once.

- Click on SHOP
- Click on JOIN as a Giver
- Click on Find Beneficiaries
- Enter St John's School in the first search box Schools only in the second box
- Click CHOOSE next to St Johns Church of England Primary School - Danbury. This goes into position 1 of 4 choices of the charities you nominate to benefit from your spending! Ideally we would love you to put 100% in the donation box, but if you wish to continue to choose up to 3 other charities, you can decide how much goes to each.
- Click SAVE when finished.
- Fill in your NAME, EMAIL ADDRESS and POST CODE and assign a PASSWORD.
- Click REGISTER
- Choose MY CHARITY/SCHOOL and SAVE.
- Read the terms and conditions and if satisfied CLICK on the I AGREE box and CREATE ACCOUNT.
- Click CONTINUE

You now find the shop you wish to purchase from on the alphabetical list, click on the name, and you will be taken into their website. Everything will be as usual now, simply shop as you would normally, and you won't even remember that you are donating to school. Each store/website donates differing percentages to your charity, but YOU DO NOT PAY A PENNY.

- Next time you go onto the Giving Machine you simply login with your email and password and choose your shop.

The important thing is to shop through the Giving Machine website EVERYTIME you purchase from the internet; otherwise you miss out on raising valuable funds for the school and it doesn't cost you a penny! This really is something for nothing, so tell your friends and family to support us too!

Thank you.